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Economic and Social Council

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For action

United Nations Children's Fund
Executive Board
Second regular session 2003
15-19 September 2003
Item 2 of the provisional agenda

Provisional annotated agenda and organization of work

For the second regular session of the Executive Board to be held at United Nations Headquarters from 15 to 19 September 2003

Summary

The present document contains the provisional annotated agenda and organization of work for the second regular session of 2003 of the Executive Board. The annex contains the proposed timetable and organization of work for the session.

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Provisional Agenda

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Annotated provisional agenda

1. Opening of the session: statements by the President of the Executive Board and the Executive Director

The President of the Executive Board and the Executive Director will make introductory statements.

2. Adoption of the provisional agenda and timetable and organization of work

[For action — E/ICEF/2003/11]

The provisional agenda has been structured in accordance with relevant Executive Board decisions, in particular the programme of work for 2003 adopted by the Board at its September 2002 session (E/ICEF/2002/8, decision 2002/19). The proposed timetable and organization of work, which has been shared with the Bureau, is contained in the annex.

Decisions will be adopted as the discussion of each agenda item is concluded. However, if required, time will be set aside for Board members to consult informally on all outstanding draft decisions.

3. Decisions taken by the Economic and Social Council: oral report

This oral report focuses on the issues discussed and decisions taken at the 2003 substantive session of the Economic and Social Council that have particular relevance to UNICEF.

4. Report on implementation of the modified system for allocation of regular resources for programmes

[For action — E/ICEF/2003/P/L.21]

The Executive Board endorsed the modified system for allocation of regular resources in 1997 (E/ICEF/1997/12/Rev.1, decision 1997/18). By the same decision, the Board requested the Executive Director to provide a comprehensive report on the experience in implementing the modified system for its review in 2003. This report responds to that request.

5. Medium-term strategic plan for the period 2002-2005: financial plan and related recommendation

[For action — E/ICEF/2003/AB/L.7]

Based on the MTSP approved by the Board (E/ICEF/2001/6, decision 2001/22), the financial plan and related recommendation are presented annually for Board approval. Within this framework, the Board is also requested to approve the establishment of a funded reserve for after-service health insurance.

6. Summaries of mid-term reviews and major evaluations of country programmes

[For information – E/ICEF/2003/P/L.22-E/ICEF/2003/P/L.28]

Prepared in response to Executive Board decision 1995/8 (E/ICEF/1995/9/Rev.1), these reports specify, inter alia, the results achieved, lessons learned and the need for any adjustments in the country programmes. The Board is to comment on the reports and provide guidance to the secretariat, if necessary.

The reports cover the following regions: Eastern and Southern Africa (E/ICEF/2003/P/L.22); West and Central Africa (E/ICEF/2003/P/L.23); the Americas and Caribbean (E/ICEF/2003/P/L.24); East Asia and the Pacific (E/ICEF/2003/P/L.25); South Asia (E/ICEF/2003/P/L.26); Central and Eastern Europe, the Commonwealth of Independent States and the Baltic States (E/ICEF/2003/P/L.27); and the Middle East and North Africa (E/ICEF/2003/P/L.28).

7. Proposals for UNICEF programme cooperation

(a) Recommendations for funding from other resources without recommendations for funding from regular resources

[For action — E/ICEF/2003/P/L.15-E/ICEF/2003/P/L.17]

The secretariat is submitting for Board approval three proposals for funding from other resources without recommendations for funding from regular resources. They are Tajikistan, the Gulf Area subregional programme and Oman (E/ICEF/2003/P/L.15-E/ICEF/2003/P/L.17, respectively).

(b) Recommendation for additional resources for approved country programmes

[For action — E/ICEF/2003/P/L.18]

The Executive Board is requested to approve additional regular resources for approved country programmes that lack sufficient funds to cover the programme period due to revised planning levels for regular resources allocations.

(c) Recommendation for expenditures against write-off and overexpenditures due to revaluation

[For action — E/ICEF/2003/P/L.19]

The Executive Board is requested to approve funding from regular resources to cover expenditures against write-off.

Submitted to the Executive Board for information, the "round-up" paper (E/ICEF/2003/P/L.20) summarizes the recommendations for regular resources and other resources programmes for 2003.

8. Water and sanitation in the context of the medium-term strategic plan: oral report

The secretariat will present an oral report on its activities in water and sanitation in the context of the MTSP.

9. UNICEF response to malaria: oral report

The secretariat will report orally on actions taken by UNICEF to help prevent malaria in countries in need.

10. UNICEF involvement in trade-related aspects of intellectual property rights: oral report

As requested by the Board at its first regular session of 2003 (E/ICEF/2003/9 (Part I), paragraph 84), the secretariat will report on UNICEF involvement in TRIPS, in particular in the health sector.

11. Final report on the use of the funds for UNICEF support to the Special Session on Children

[For information — E/ICEF/2003/AB/L.12]

In response to Executive Board decision 2001/21, the secretariat will present the final report on the use of the funds for UNICEF support to the General Assembly Special Session on Children.

12. UNICEF collaboration with the corporate sector: oral report

As requested at the first regular Board session in January 2003, and deferred until the present session, the secretariat will present an oral report on UNICEF collaboration with the corporate sector.

13. Private Sector Division: financial report and statements for the year ended 31 December 2002

[For information — E/ICEF/2003/AB/L.8]

The Executive Board will have before it for review the PSD financial report and statements for the year ended 31 December 2002.

14. Interim financial report and statements for the year ended 31 December 2002, the first year of the biennium 2002-2003

[For information — E/ICEF/2003/AB/L.9]

This document contains the interim financial report on the accounts of UNICEF for 2002, the first year of the biennium 2002-2003. It is presented to the Executive Board for information.

15. Report on internal audit activities in 2002

[For information — E/ICEF/2003/AB/L.11]

This report responds to the Executive Director's proposal at the 1997 second regular Board session to issue an annual report on UNICEF internal audit activities for Board consideration.

16. Report to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions

[For information — E/ICEF/2003/AB/L.10]

As an ongoing practice, UNICEF has been submitting a report to the General Assembly, through the Advisory Committee on Administrative and Budgetary Questions, to advise the Assembly as to the measures that the organization takes to implement the recommendations of the United Nations Board of Auditors. This document reports on the steps taken or to be taken in response to the recommendations of the Board of Auditors on the UNICEF accounts for the biennium 2000-2001. The focus of the report also relates to those recommendations that at the time of the previous report were either not implemented or only partially implemented.

17. Programme of work for Executive Board sessions in 2004

[For action — E/ICEF/2003/13]

The Executive Board will consider the issues to be addressed at its sessions in 2004 and its programme of work, including the allocation of items and organization of work.

18. Other matters

It was decided that under this agenda item, the Board would continue discussions on its working methods, focusing on field visits, joint meetings and documentation, which began informally at its second regular session of 2002. A report on the subject (E/ICEF/2003/12) has been prepared by the secretariat to facilitate the deliberations. The Board also may consider discussing any other issues that it finds timely and appropriate.

19. Closing of the session: remarks by the Executive Director and the President of the Executive Board

The Executive Director and the President of the Executive Board will make concluding remarks, followed by the closure of the session.

Annex

Proposed timetable and organization of work for the second regular session of the Executive Board, 15-19 September 2003*

Monday, 15 September	a.m.	*Item 1*	Opening of the session: statements by the President of the Executive Board and the Executive Board
		Item 2	Adoption of the provisional agenda and timetable and organization
		Item 3	Decisions taken by the Economic and Social Council: oral report
		Item 4	Report on implementation of the modified system for allocation of regular resources for programmes
	p.m.	*Item 4 (cont'd)*	Report on implementation of the modified system for allocation of regular resources for programmes *(continued)*
Tuesday, 16 September	a.m.	*Item 5*	MTSP for the period 2002-2005: financial plan and related recommendation
	p.m.	*Item 6*	Summaries of MTRs and major evaluations of country programmes
Wednesday, 17 September	a.m.	*Item 6 (cont'd)*	Summaries of MTRs and major evaluations of country programmes *(continued)*
		Item 7	Proposals for UNICEF programme cooperation: (a) Recommendations for funding from other resources without recommendations for funding from regular resources (b) Recommendation for additional regular resources for approved country programmes (c) Recommendation for expenditures against write-off and overexpenditures due to revaluation
	p.m.	*Item 8*	Water and sanitation in the context of the MTSP: oral report
		Item 9	UNICEF response to malaria: oral report
		Item 10	UNICEF involvement in TRIPS: oral report
Thursday, 18 September	a.m.	*Item 12*	UNICEF collaboration with the corporate sector: oral report
		Item 13	PSD: financial report and statements for the year ended 31 December 2002
	p.m.	*Item 11*	Final report on the use of the funds for UNICEF support to the Special Session on Children
		Item 14	Interim financial report and statements for the year ended 31 December 2002, the first year of the biennium 2002-2003
		Item 15	Report on internal audit activities in 2002

Friday, 19 September	a.m.	*Item 16*	Report to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions
		Item 17	Programme of work for Executive Board sessions in 2004
	p.m.	*Item 18*	Other matters
		Item 19	Closing of the session: remarks by the Executive Director and the President of the Executive Board

* When consideration of an agenda item concludes ahead of the allocated time, the next item on the agenda will be taken up for consideration and the timetable adjusted accordingly.